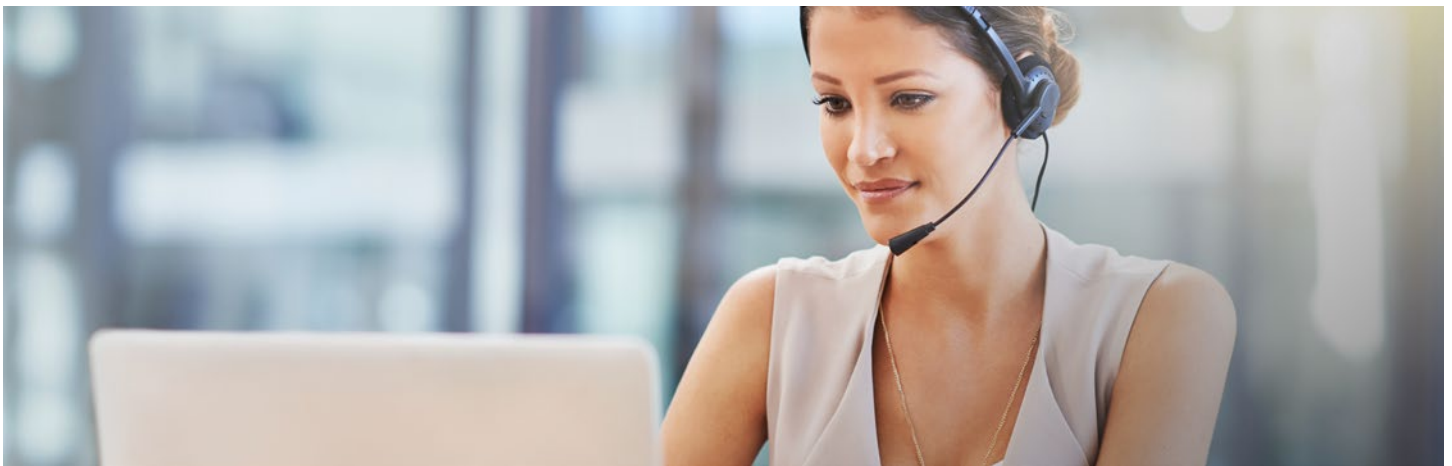# RingCentral for Desktop

Advanced desktop phone system—with voice, fax, text, conferencing, and online meetings.[1]

RingCentral for Desktop is a new comprehensive communications solution on your desktop PC or Macintosh, with advanced call-management functions and a new intuitive interface.

Initiate a call, text, or conference call, host an online meeting, or send a fax from your desktop computer with the click of a mouse. Answer, screen, or forward calls with the new intuitive interface. Integrates with your company directory, making it easy to view your colleagues' phone availability and reach them with options.

Features and benefits

- Great productivity with one desktop app for call, fax, text, conferencing and online meetings.

- Plug in a headset and turn your computer to a day-to-day communications hub.

- HD voice quality for clearer sound.[2]

- Advanced call management while on a call—mute, transfer, record, park, place on hold, or flip a call.

- Access your company directory within the app to reach your colleagues for a quick chat or call.

- Head-up display (HUD) lets you view your colleagues' real-time presence and manage incoming calls with easy call transfer, call pick-up, and more.[3]

- Easy multi-way calling; add up to six callers to an existing call and split calls anytime.

- Empower supervisors to train staff with options to listen in calls, whisper to staff, and join conversations.

- Easily click to start a conference call with unique bridge number and access code. Send an invitation globally with local dial-in numbers.

- Send/receive texts directly from your desktop/laptop with an option to select a caller ID for better corporate branding.

- Text to individuals or to groups; view single text thread communicated with your colleagues.

- Messages, Favorites, and call logs synchronize with the cloud and your mobile devices.

- Integrated with RingCentral Meetings®; host or join an online meeting directly from RingCentral for Desktop.

- Connect with your Google Calendar™ to view upcoming events in Join Now. Simply click to join a video meeting or dial in to an audio conference.

- Seamlessly integrated with Microsoft Outlook®—make calls, send texts and faxes to your contacts from within Outlook.[4]

- Screen calls by viewing callers' numbers and names. Choose to ignore calls, send callers to voicemail, or reply with a message that will be read to the caller in real time.

- Receive and send faxes directly from your desktop with options to save, forward, resend and more.
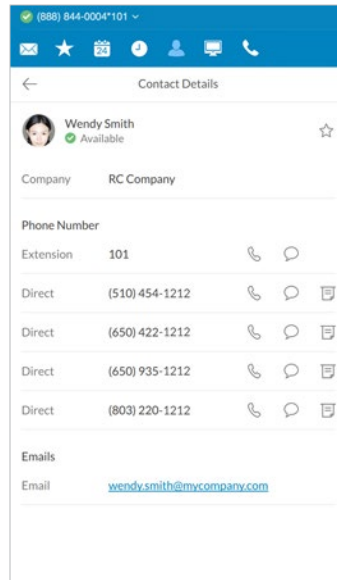
How it works
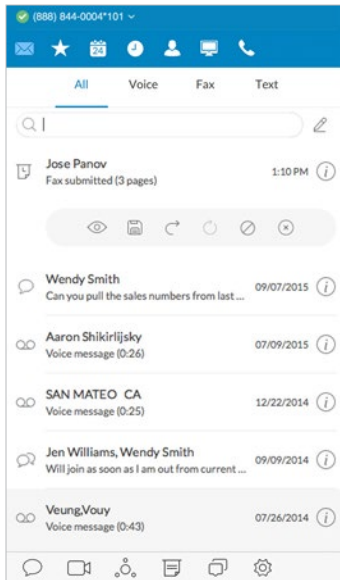
View faxes, listen to voicemail, and more

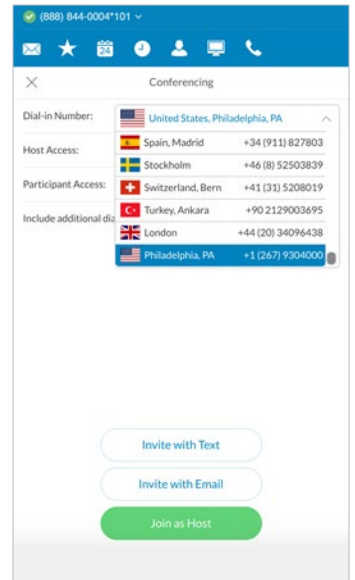Save messages, call back, send a text, mark a message as unread, delete a message, or block the number.
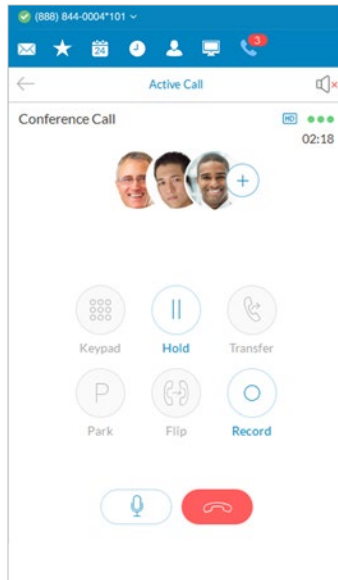
Advanced call management

Easily manage your current call with advanced functionalities—call park, call transfer, call flip, call recording, and more.
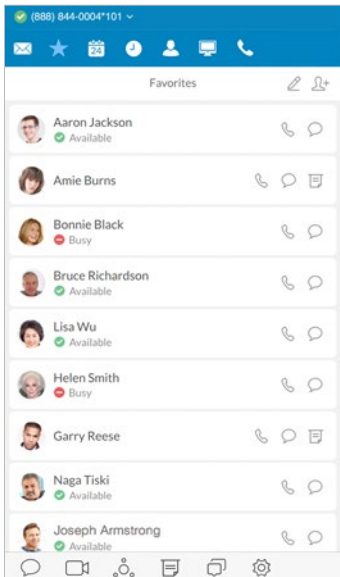
Integrates with your company directory

Easily reach a colleague with a call, text, or fax.

Conference calling

One click to start a conference. Send out invitations via text or email instantly, and include international dial-in numbers.

Telephony presence

Add your frequently contacted colleagues into your Favorites list and view their real-time phone presence status. Set your own presence status so colleagues will know when you are busy.
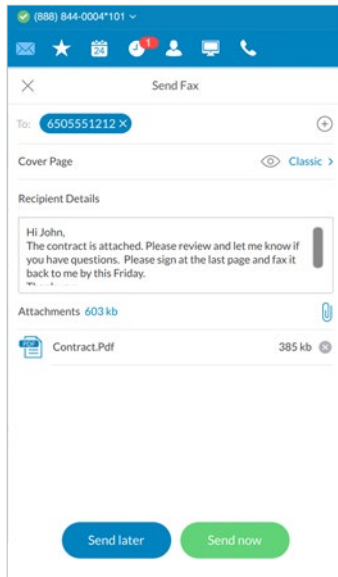
Business SMS

Send/receive text to individuals, or groups with all content in one message, without worrying about hitting the number of character limit.

View text threads, and make calls or view websites with one click.
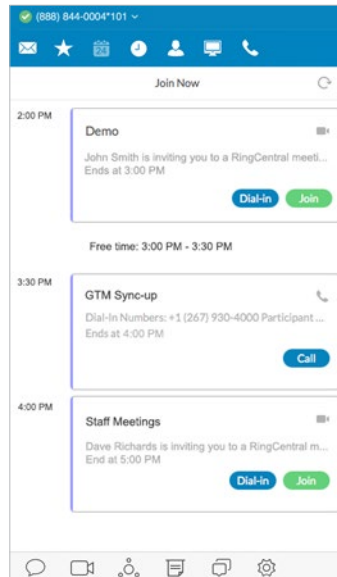
Join Now

Integrated with your Google Calendar, Join Now lets you have a complete view of upcoming events. Simply click to dial in to a conference call or join an HD online meeting without entering an access code.
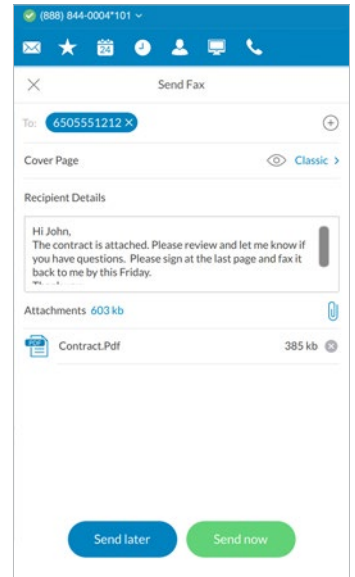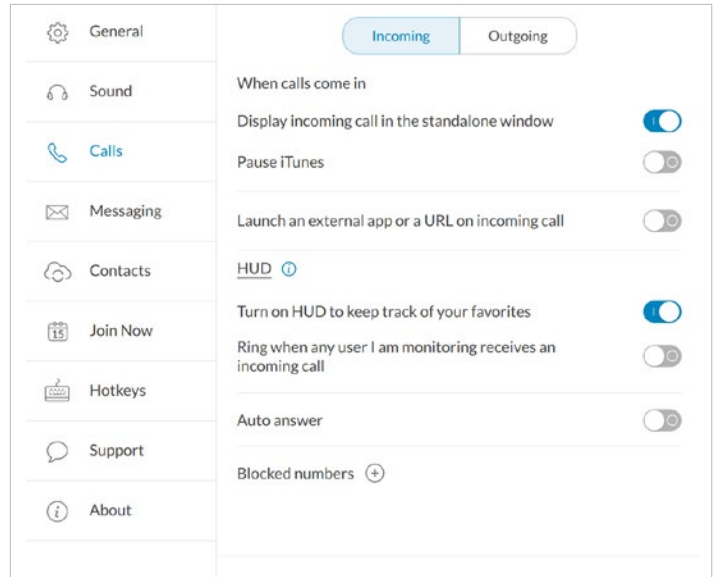
Fax without a fax machine

Send a fax right from the app. Send faxes to multiple recipients at once, customize your cover page, set schedules, attach files from your computer or a scanner.[5]

RingCentral® | Partner

How it works
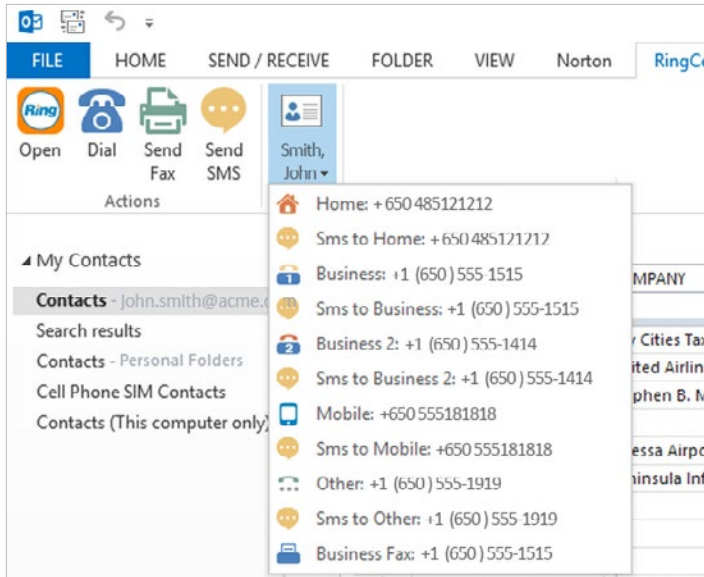
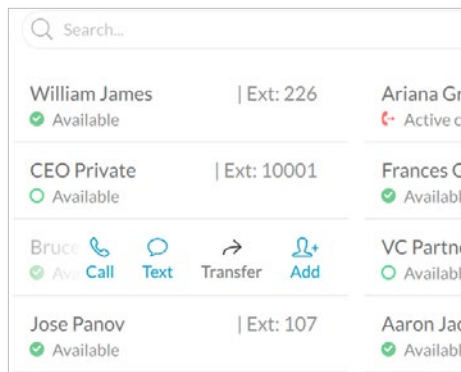**Integration with Microsoft Outlook[4]**

Make calls, send texts and faxes to your contacts directly from within Outlook.

Advanced settings

Optimize RingCentral for Desktop as your day-to-day communications hub for calls, texts, faxing, conferencing, and online meetings.

Head-up display (HUD)

View your colleagues' real-time availability. Answer and transfer an incoming call, add a colleague to a current call, or chat with a colleague directly. Pick up a call on behalf of your colleagues with permission.
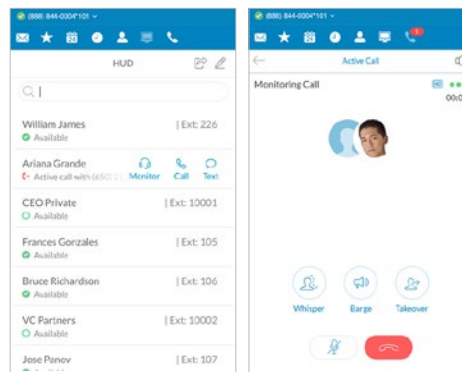
Call monitoring

Monitor calls in real time, whisper to your employees, enter into conversations, and even take over calls.

System requirements

Windows:

- Windows® 7 or later operating system.
- PC with a 2 GHz processor (32/64-bit.)
- Minimum of 1 GB of RAM.
- 300 MB of hard drive space.

Macintosh:

- Mac OS X® 10.8 or later.
- System with Intel processor.
- Minimum of 1 GB of RAM.
- 300 MB of hard drive space.

[1] Business SMS (text), conferencing, and online meetings are available with RingCentral Office only.
[2] HD voice are available only for select Office plans.
[3] HUD and phone presence is available with RingCentral Office.
[4] Available for RingCentral for Windows only (requires Microsoft Outlook 2010 or later).
[5] Scan to fax is available for Windows only.